
**REPUBLIC OF MOLDOVA
ROAD SECTOR PROGRAM**

STATE ROAD ADMINISTRATION

Minutes of the Pre-Proposal Conference

**Supervision of Civil Works on M3 Chisinau-Giurgiulesti Road,
km 96+800 - km 171+290 and km 179+650-km 190+750**

No. CS/QCBS/01/2018

Issued on June 14th, 2018

Location: State Road Administration (SRA)
Bucuriei 12A str., MD – 2004/4th floor,
Chişinău, Republic of Moldova

Time: 10:00 AM (local time)

Date: June 7th, 2018

Attendance:

Client's representatives

Mr. Serghei POLIŞCIUC, Deputy director, State Road Administration;
Mr. Vladislav MACHIDON, Consultant at Procurement Section, State Road Administration;
Mrs. Cristina GABERI, Consultant at Procurement Section, State Road Administration.

The List of Participants filled in and signed by firms' or joint ventures' representatives is attached hereto (See Annex A).

Opening:

The Employer welcomed all the participants and introduced the SRA' representative who presented the proposal conference.

The Employer drawn the participants' attention to the clauses from the Request for Proposal of outmost importance such as scope of services, funding source of the projects, selection procedures, currency of proposal and taxes, tax and custom facilities, technical and financial proposal weighting, period of validity of Proposals.

Questions and Answers:

The Employer requested Consultant's representative to address their questions. The Participants raised their questions and some of them were further discussed and answered in general lines. The Employer specified that all questions will be formally answered through the Minutes of the Pre-Proposal Conference and Clarifications will be sent to all invited prospective Consultants.

Closing:

At the end, the Employer thanked representatives of firms and joint ventures for their attendance and wished them success in the tendering process.

Requests for clarification on the Requests for Proposals:

Responses to requests for clarification will become part of the Request for Proposals and would be binding on participants.

Annexes:

Annex A – List of Participants at the Pre-Proposal Conference for M3 Chisinau-Giurgiulesti Road;
Annex B – Question and Answers to the Requests for Clarification received from prospective Consultants for M3 Chisinau-Giurgiulesti Road.

Annex A

List of Participants at Pre-Proposal Conference

REPUBLIC OF MOLDOVA


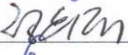

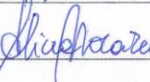



ROAD SECTOR PROGRAM

Pre-Proposal Conference

SUPERVISION OF CIVIL WORKS ON
Supervision of Civil Works on M3 Chisinau-Giurgiulesti Road

June 7th, 2018, 10:00 (local time)

List of Participants

No.	Name	Company	Signature
1.	Magumova Alisa	Zhol-Sapa	
2.	Jung Hee DAE	ISAN Corp.	
3.	Kim ELLADA	ISAN Corp.	
4.	ALINA MORARU	IRD ENGINEERING Srl	
5.	Antonios Mastorakis	OBERMAYER	
6.	ADRIAN Scrișciu	HILL INTERNATIONAL	
7.	Bekassova Aiman	Zhol-Sapa LLP	
8.			
9.			
10.			
11.			
12.			

Signature of Client's Authorized Representative:

Yaberi Cristina 

**Republic of Moldova
ROAD SECTOR PROGRAM**

STATE ROAD ADMINISTRATION

**Annex B
CLARIFICATION No. 1
TO CONSULTANT'S QUESTIONS ON RFPs**

**SUPERVISION OF CIVIL WORKS ON
M3 Chisinau-Giurgiulesti Road, km 96+800 - km 171+290 and km
179+650-km 190+750**

CS/QCBS/01/2018

Issued on June 14th, 2018

1. Question

As stipulated in Annex 2 of the RFP No.: CS/QCBS/01/2018, we kindly request the receipt (free of charge) of the Tender Documents for the Project's Works Contract.

Answer 1

Tender Documents are available for download at:
http://files.asd.md/Procurement/W10_01_Final.zip

2. Question

We would kindly request the Tender documents for the Works Contract for the Construction of M3 Chisinau-Giurgiulesti Road, km 96+800 - km 171+290 and km 179+650-km 190+750, as indicated in Annex A - Detailed Information on Works Contracts to be supervised, of the RFP.

Answer 2

Please refer to Answer 1.

3. Question

Taking into consideration the provisions of ToR Chapter 3 Scope of Services, Tasks (Components) and Expected Deliverables (5) Short-term expertise: "the short-term experts shall only be mobilized upon the written consent of State Road Administration" and "a global number of person-months are to be shown in the proposal", please confirm that short-term experts should not be listed individually in Form Tech 6 - Team Composition, Assignment and Key Experts' Time Input nor in Form FIN-3 - Breakdown of Remuneration.

Answer 3

It is confirmed that positions of short-term experts should be listed individually in Form Tech 6 - Team Composition, Assignment and Key Experts' Time Input, as well as one line with the amount of months required and the remuneration rate per month in Form FIN-3 - Breakdown of Remuneration.

4. Question

Please clarify whether the following two positions required in ToR: Claims/ Contract Specialist and Project Scheduling/ Control Expert should be included in the 13 person-months allocated to the short-term experts or in the 326 person-months allocated to the Technical Support Staff.

Answer 4

It is confirmed that Claims/ Contract Specialist and Project Scheduling/ Control Expert should be included in the 13 person-months allocated to the short-term experts.

5. Question

Regarding the Team Leader requirement: "the candidate shall be a qualified civil engineer from a recognized University", please confirm that any Construction Engineering field (roads, bridges, dams, airport, hydrotechnics, railways, buildings, geotechnics etc.) is accepted.

Answer 5

The Team Leader shall possess a University Degrees in Highway or Civil Engineering, or an equivalent technical qualification. The Team Leader must have credentials as described in the Terms of Reference.

6. Question

Please clarify if each member in the Association must present the “Covenant of Integrity – Consultant Contact Sheet”, or it only has to be presented by the Leader of the Association, as long as we include a Power of Attorney for the Leader’s Representative to sign the proposal’s documents on behalf of all members.

Answer 6

Covenant of Integrity – Consultant Contact Sheet”, shall be signed by each Member of the Association.

7. Question

In the Technical Support Staff list 2 laboratory assistants are included. We understand that the Contractor should provide the laboratory for materials testing. Please clarify the responsibilities of the laboratory assistants in the supervision team. Also, in our opinion part of the general requirements in ToR for the non-key experts should not apply for the laboratory assistants. Please clarify the requirements for these two positions

Answer 7

It is confirmed that the Contractor will provide laboratory. Laboratory Assistants must be a person licensed in the Republic of Moldova whose responsibilities will be to carry out laboratory tests, and monitor the Contractors testing on behalf of the Supervising Engineer, as part of the Quality Assurance verification of the project.

8. Question

In the Selection of Consultants, Chapter 4.1 Engineer’s Staffing, the experts are required to have “at least two successfully completed projects of similar size and complexity under FIDIC Conditions of Contract”.

Please confirm that projects of similar size and complexity include supervision of rehabilitation, supervision of rehabilitation and modernization and/or supervision of construction works – all contracts under FIDIC Conditions.

Answer 8

It is confirmed that projects of similar size and complexity include Supervision services for Civil Works Contracts for the **road** construction / rehabilitation under FIDIC Conditions of Contract”.

9. Question

In the Selection of Consultants, Chapter 4.1 Engineer’s Staffing, Team Leader / Engineer’s Representative (TL/ER) and Resident Engineer (RE) are required to have “experience working with the Consultant for any of the past three years”.

Please confirm that “the Consultant” refers to any legally-established professional consulting firm or an entity that may provide or provides similar services.

Answer 9

As specified in Section 2 Instructions to Consultants and Data Sheet: A General Provisions: 1. Definitions (g) “Consultant” means a legally-established professional consulting firm or entity selected by the Client to provide the Services under the signed Contract”. The Team Leader / Engineer’s Representative (TL/ER) and Resident Engineer (RE) are required to have experience working with the Consultant submitting the proposal for any of the past 3 years.

10. Question

What kind of expenses, in addition to “International transportation” and “Office equipment including PMIS software and hardware”, can be included in Form FIN 4 “BREAKDOWN OF REIMBURSABLE EXPENSES”?

Answer 10

No additional expenses should be provided unless those specified in FIN 4 “BREAKDOWN OF REIMBURSABLE EXPENSES”.

11. Question

Since there is no international experience in requirements for key experts mentioned in RFP, is it possible to use experts who have experience in [*reference to the country of consultant’s registration removed*] only?

Answer 11

It is confirmed that the experts proposed for the assignment may have experience only in in the country of consultant’s registration/incorporation.

12. Question

Could you please provide available reports and design documentation (drawings, schemes, etc.)?

Answer 12

Please refer to Answer 1.

13. Question

How long can citizens of [*reference to the country removed*] and [*reference to the country removed*] stay in Moldova without a visa?

Answer 13

The Consultant should check the requirements for candidates when preparing the proposals. Please follow the link below:
<http://www.mfa.gov.md/entry-visas-moldova/citizens-additional-checks/>

14. Question

Is it possible to receive indicative description of offices and furniture to be provided by the Contractor/s according to the Chapter 004, of Tender Documents?

Answer 14

Please refer to Answer 1.

15. Question

Regarding the requirements for the Technical Support Staff and Non-key/short-term Experts, please clarify which of these experts must own a Moldavian accreditation and which are the respective necessary accreditations.

Answer 15

Experts which must possess Moldovan accreditation are Road Inspectors, Bridge Inspectors, Laboratory Assistants and Land Surveyors.

16. Question

Please can the complete Technical Specifications as well as available drawings (if available as built drawings for section from 96+800 to 151+200) of the Tender Documents for RSP/W10/01 be provided to the bidders for the Consulting Services?

Answer 16

Please refer to Answer 1.

17. Question

With regards to Section 4, Team Composition & Qualification Requirements for the Key Experts, 4.1 Engineer's Staffing, d) Quantity Surveyors (QS), given the fact that in many countries exists a specific graduation, as surveying engineering. Could you please clarify whatever an expert with another relevant graduation will be rated at the same score or will be penalized?

Answer 17

An expert with a recognized and accredited relevant equivalent qualification (such as Survey or Quantity Surveying) will not be penalized on the basis of the qualification in the assessment process.

18. Question

With regards to Section 4, Team Composition & Qualification Requirements for the Key Experts, 4.1 Engineer's Staffing, c) Material/ Quality Assurance Engineer (M/QAE), could be acceptable a geotechnical or geological engineering degree? Could you please clarify whatever an expert with a such graduation will take the same score or will be penalized?

Answer 18

A candidate with geotechnical or geological engineering degree will be considered equivalent for the position of Materials/ Quality Assurance Engineer (M/QAE), provided he complies with the general and specific experience criteria.

19. Question

With regards to Section 4, Team Composition & Qualification Requirements for the Key Experts, 4.1 Engineer's Staffing, e) Bridge Engineer (BE), it is requested "at least ten (10) years in design and supervision of highway bridge works in major projects". Could you please clarify the meaning of the "highway" is it intended to be considered as "any public road" or equivalent for "autobahn"

and/or “autostrada”?

Answer 19

It is confirmed that “highway” is referred to any public road. “Highway bridge works” can cover any major arterial or provincial connector road between towns or cities (such as autobahn or autostrada) on which major bridge construction / supervision has been implemented.
